

**MEMORANDUM FOR MEMBERS OF THE  
ANTIQUITIES ADVISORY BOARD**

**DECLARATION OF INTERESTS**

**PURPOSE**

To seek Members' views on which system for declaration of interests should be adopted.

**BACKGROUND**

2. The Independent Commission Against Corruption (ICAC) has drawn up guidelines on two systems of declaration of interests for advisory boards and committees (Annexes A and B). Annex A refers to the one-tier reporting system, which sets out the basic principles to be observed in the declaration of interests and provides helpful suggestions to assist members of advisory bodies in identifying potential conflicts of interests and reporting actual conflict of interests as and when they arise. Annex B refers to a two-tier reporting system which imposes an additional requirement on the chairman and members of advisory bodies by obliging them to declare their general pecuniary interests upon first joining the advisory bodies. The information so provided is to be updated at regular intervals by the chairman and members as and when they deem it necessary. The ICAC has also prepared detailed criteria to help boards and committees concerned to consider adopting the two-tier system and a copy of the criteria is at Annex C.

**RECOMMENDATION**

3. It has been the established practice for Members to adopt the two-tier reporting system on declaration of interest. As no adverse comment has been received, it is recommended that the Board, for its 2-year term ending 31 December 2010, should continue to adopt the two-tier reporting system.

**ADVICE SOUGHT**

4. Members are requested to consider the recommendation in paragraph 3 above. Subject to Members' endorsement, Members are requested to return the completed proforma on Register of Interests at Annex D to the Board Secretariat by **18 March 2009**.

Antiquities and Monuments Office  
Leisure and Cultural Services Department  
February 2009

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